

National Medical Education Regulations, 2020

Date of published in Nepal Gazette

August 10, 2020

The Government of Nepal has, in exercise of the power conferred by Section 54 of the National Medical Education Act, 2019, framed the following Rules.

Chapter - 1

Preliminary

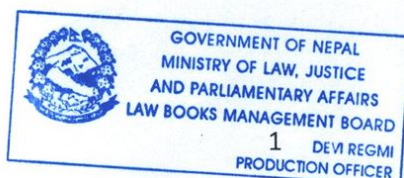
1. **Short Title and Commencement:** (1) These Rules may be cited as "National Medical Education Regulations, 2020".
(2) This Regulation shall come into force at once.
2. **Definition:** Unless the subject or context otherwise requires, in this regulation, -
 - (a) "Act" means the National Medical Education Act, 2019.
 - (b) "Secretariat" means the Secretariat of the Commission.
 - (c) "Member-Secretary" means the Member-Secretary of the Commission.

Chapter - 2

Functions, Duties and Powers of the Commission, Committee and Vice-Chairperson

3. **Functions, Duties and Powers of the Commission:** In addition to the functions, duties and powers mentioned in the Act, other functions, duties and powers of the Commission shall be as follows:-

Ministry of Law, Justice & Parliamentary Affairs
Government of Nepal
Law Books Management Board
Babarmahal, Kathmandu, Nepal



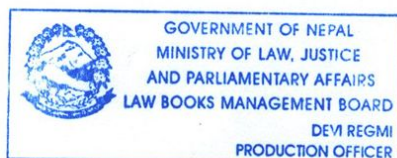
- (a) to approve the plans, annual programs and budget of the Commission;
- (b) to approve the necessary standards for merging educational institutions;
- (c) to approve the standards related to the basic curriculum, teaching method and degree of various levels and subjects of medical education.

4. **Functions, Duties and Powers of the Executive Committee:** In addition to the functions, duties and powers mentioned in the Act, other functions, duties and powers of the Executive Committee shall be as follows: -

- (a) to work on the planning, annual program and budget of the Commission,
- (b) to coordinate and facilitate the implementation of the Commission's programs with universities, institutes and thematic councils,
- (c) to conduct work related to the Organization and Management Survey of the Commission,
- (d) to monitor and evaluate the work performed by the Commission or cause to be done so,
- (e) to make recommendations to the Commission for approval of the basic curriculum, teaching method and degree standards of various levels and subjects of medical education.



[Handwritten signature]



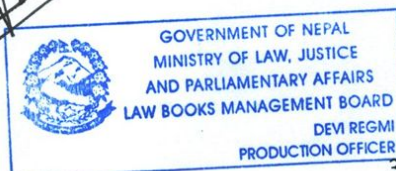
- (f) to prepare necessary standards for merging educational institutions and submit it to the Commission for approval,
- (g) to conduct for establishment of educational institutions and submit to the Commission,
- (h) to make recommendations to the Commission for awarding degrees to the students who have passed the final examination conducted by the National Board of Medical Specialties,
- (i) to do or cause to be done other works as prescribed by the Commission.

5. **Functions, Duties and Powers of the Vice-Chairperson:** In addition to the functions, duties and powers mentioned in the Act, the other functions, duties and powers of the Vice-Chairperson shall be as follows: -

- (a) to prepare proposal on matters to be decided by the Commission and submit it to the Commission,
- (b) to review, monitor and evaluate the work of the Directorate and the Board as well as to issue directives as required,
- (c) to approve annual programs as well as the format of formulation and implementation of budget related to academic programs,



[Handwritten signature]



- (d) To do or cause to be done other work delegated by the Commission and Committee.

Chapter - 3

Letters of Intent, Affiliations and Educational Programs

6. **Letter of Intent:** (1) The Commission may issue letter of intent for the establishment of educational institution in the areas deemed necessary in compliance with the national policy of medical education, standards related to letter of intent and mapping of educational institution.

(2) An educational institution willing to obtain a letter of intent pursuant to sub-Rule (1) may submit an application to the Commission by enclosing the bank voucher of payment of fee as referred to in schedule-2 in the format as referred to in schedule-1.

(3) The Committee may conduct study on its own or by experts of related subject and conduct on-site inspection as required pertaining to whether or not the organization applying pursuant to sub-Rule (2) has fulfilled the criteria in accordance with the Act.

(4) The Committee shall make recommendation to the Commission to provide letter of intent on the basis of the study or inspection conducted pursuant to sub-Rule (3) in case it is found that such institution has fulfilled the criteria in accordance with the Act.

(5) The Commission may, on the basis of the recommendation of the Committee pursuant to sub-Rule (4) as well, provide the letter of intent specifying the necessary conditions.

Ministry of Law, Justice & Parliamentary Affairs
Government of Nepal
Law Books Management Board
Babarmahal, Kathmandu, Nepal

[Handwritten Signature]



(6) The period of letter of intent of the educational institution which has received the letter of intent after the commencement of this regulation shall be valid for five years and in case the educational institution does not come into operation within such period, the letter of intent obtained by such institution shall be revoked.

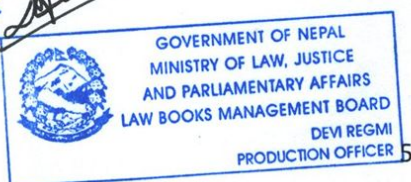
7. **Renewal of letter of intent:** (1) The educational institution which has received the letter of intent at the time of commencement of this Regulation or has received the letter of intent pursuant to Rule 6 shall renew the letter of intent by the end of Asar (mid-July) each year.

(2) The renewal fee of the letter of intent shall be as mentioned in Schedule-2.

(3) Notwithstanding anything contained elsewhere in this Regulation, the educational institution which has been recommended for affiliation but has not renewed the letter of intent shall have to renew the letter of intent in accordance with this Regulation within three months from the date of commencement of this Regulation.

(4) A letter of intent not renewed in accordance with this Rule shall be automatically revoked.

8. **Affiliation:** (1) An educational institution having obtained a letter of intent pursuant to Rule 6 may apply to the Commission for recommendation of affiliation in the format referred to in Schedule-



(2) When submitting an application pursuant to sub-Rule (1), a self-assessment report shall also be attached by fulfilling the criteria prescribed by the Act and the Commission.

(3) The Committee may conduct study on its own or by experts of related subject and conduct on-site inspection as required in relation to whether the organization applying pursuant to sub-Rule (2) has fulfilled the criteria in accordance with the Act or not.

(4) The Committee may make recommendation to the Commission in case it deems reasonable to give affiliation through study or inspection pursuant to sub-Rule (3).

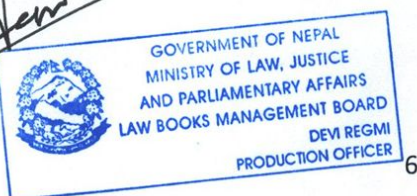
(5) The Commission may make recommendation to the concerned university to give affiliation to the educational institution on the basis of the recommendation of the Committee pursuant to sub-Rule (4).

9. **Revocation of Affiliation:** (1) In case the affiliation of any educational institution or educational program is to be revoked due to the condition of sub-Section (1) of Section 14 of the Act, the Commission shall recommend to the concerned university for revocation of one or more educational programs of such educational institution or such institution.

(2) Before making a recommendation pursuant to sub-Rule (1), the Commission may, if it deems necessary to ascertain whether the situation is pursuant to sub-Section (1) of Section 14 of the Act, scrutinize on its own or by the concerned expert.



[Handwritten signature]



(3) The obligation to complete the studies of the students studying in the educational institution whose affiliation has been revoked and other financial obligations shall belong to the educational institution whose affiliation has been revoked.

(4) In case the educational institution does not fulfill the obligation pursuant to sub-rule (3), such obligation shall be borne by the operators of such institution.

Chapter - 4

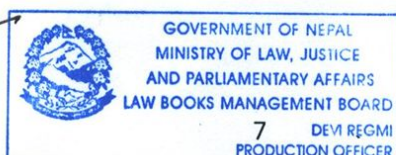
Determining Number of Seats and Integrated Entrance Examination

10. **Determining Number of Seats:** (1) The Commission shall determine the level wise and subject wise number of seats of the universities, institutes and other educational institutions conducting educational programs related to medical education before conducting the Integrated Entrance Examination for each academic session.

(2) The Committee shall form a study team consisting of experts for the purpose of determining the number of seats pursuant to sub-Rule (1).

(3) The study team constituted pursuant to sub-Rule (2) shall conduct on-site study of the concerned university, academy and other educational institution and collect the details using the verification list form referred to in schedule 4.

(4) When collecting the details in accordance with this Rule, the study team shall also have to collect the details regarding the number of seats to be allocated for the foreign students in each educational institution.



(5) The study team shall submit a report to the Committee for determining the number of seats in the university, academy and other educational institution on the basis of the details as per sub-Rule (3) and (4).

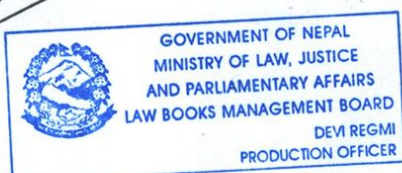
(6) The Committee shall, upon preparing standards for the distribution of seats on the basis of the report submitted pursuant to sub-rule (5), make recommendations to the Commission and the Commission upon approving the standards recommended by the Committee and shall determine the number of seats of the university, academy and other educational institutions.

11. **Determining Seats for Foreign Students:** (1) A public educational institution, shall, upon reserving the seventy-five percent of the total seats at the undergraduate level for scholarships, have to allocate for foreign students one third of the rest twenty five percent of the seats considering as hundred percent pursuant to sub-Section (7) of section 17 of the Act.

(2) The educational institution which provides free scholarship to the Government of Nepal pursuant to sub-Section (4) of section 17 of the Act shall provide up to one third of the total number of seats and the domestic educational institution which provides twenty percent free scholarship to the Government of Nepal pursuant to sub-Section (6) of section 17 of the Act may reserve up to fifty percent of the total seats for foreign students.



[Handwritten signature]



(3) In case Nepali student is not admitted in the seat reserved for Nepali students in accordance with the Act and this regulation, foreign student may be admitted in such seat.

12. Integrated Entrance Examination to be conducted: (1) An Integrated Entrance Examination shall be conducted through open competition for the students willing to be enrolled for study in undergraduate, postgraduate and higher level programs of medical education within the country or abroad.

(2) The examination pursuant to sub-Rule (1) may be conducted for the same level at the same time or at different times and days.

Provided that the examination of the same subject of the same level shall have to be conducted on the same day and at the same time.

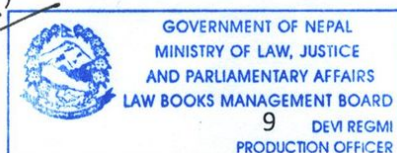
(3) The subject wise curriculum, weightage of curriculum, minimum qualification, pass mark, publication of results and other arrangements related to conducting the examination shall be as determined by the Committee.

(4) In the case of foreign students, other those things referred to in addition to sub-Section (2) of Section 16 of the Act shall be as prescribed by the Commission.

13. Merit list to be published: (1) The Commission shall have to publish the integrated merit list of the candidates who have passed the Integrated Entrance Examination, the merit list for the open and the group-wise merit list for the reservation.



[Handwritten signature]



(2) While publishing the merit list for reservation pursuant to sub-Rule (1), the group-wise merit list of reservation for community schools and the group-wise merit list of reservation for other schools shall have to be published.

14. **Integrated Entrance Examination Committee:** (1) For the purpose of conducting Integrated Entrance Examination, there shall be a Medical Education Integrated Entrance Examination Committee as follows:

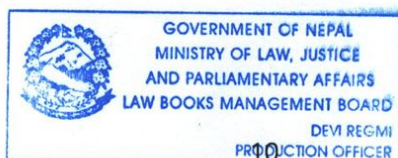
- (a) Director, Directorate of Examinations, Commission – Chairperson;
- (b) Four members nominated by the Committee from among the deans of the Universities and institutes conducting medical education – member;
- (c) One person nominated by the Committee from among the experts having gained experience related to examination in university or academy – member;
- (d) Senior Officer, Examination Directorate, Commission - Member-Secretary.

(2) The procedure related to the meeting of the Medical Education Integrated Entrance Examination Committee shall be as determined by the Committee itself.

15. **Public Information to be published:** The Medical Education Integrated Entrance Examination Committee, shall, upon disclosing the following details at least fifteen days before the date of the



[Handwritten signature]



entrance examination shall publish a public notice in a national level daily newspaper and on the Commission's website:-

- (a) the minimum qualification required to be a candidate in the entrance examination;
- (b) Examination fee;
- (c) Subject wise seat number;
- (d) the format of the application;
- (e) type of examination;
- (f) other necessary issues related to examination.

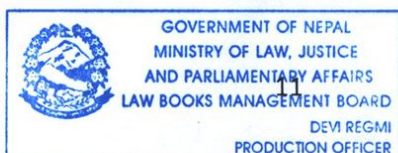
16. **Weightage of score for serving in remote areas:** (1) Merit list shall be maintained in the results of the integrated entrance examination for the postgraduate level by adding a maximum of ten marks for the experience as per the following: -

- (a) A maximum of four marks for experience at the rate of one mark per year;
- (b) A maximum of six marks for working in remote areas as per schedule-5 at the rate of two marks per year.

(2) While calculating the marks pursuant to sub-Rule (1), in case the period of service is more than one year, marks shall be calculated on a *pro rata* basis for the remaining period.

17. **Selection of Students at Postgraduate Level:** (1) Students at Postgraduate Level shall be selected as follows: -

- (a) From open competition - fifty percent;



- (b) From persons working in government service - forty percent;
- (c) From foreign students - ten percent.

Explanation: For the purposes of this Rule, "person working in Government Service" means a person employed permanently, temporarily or on contract by the Government of Nepal, Provincial Government or Local Level, person working permanently in government universities, academies and educational institutions, public educational institution or hospital constituted under the Development Committee Act, 1956 or established in accordance with the prevailing law having received grants from the Government of Nepal or provincial government.

(2) In case the required number of students cannot be selected in the seats allocated pursuant to Clause (b) or (c) of sub-Rule (1), such seats shall be added to the seats referred to in Clause (a).

(3) In scholarship received by the Government of Nepal for postgraduate or higher studies from foreign countries or educational institutions, the selection shall be made from amongst the persons working in the government service.

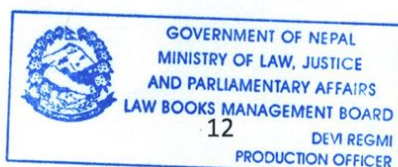
Chapter - 5

Admission of Student, Fee Determination and Scholarship

18. Admission of Student: The candidates who have passed the Integrated Entrance Examination shall be enrolled through the matching system as determined by the Commission so that the candidates having higher qualification among the candidates in the



[Handwritten signature]



merit list pursuant to Rule 13 shall be given priority for admission in the preferred educational institution or subject.

19. **Period of validity of Merit List:** (1) The merit list determined from the Integrated Entrance Examination shall be valid for one year.

(2) Notwithstanding anything contained in sub-Rule (1), such merit list shall not be used for more than one academic session of any university, academy or educational institution.

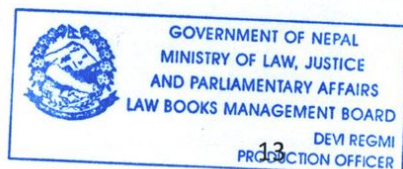
20. **Scholarships:** (1) Pursuant to sub-Section (4), (6) and (7) of Section 17 of the Act and out of the total seats of scholarship received by the Government of Nepal for graduation level from home and abroad, the selection in fifty percent of seats shall be made from the merit list determined by the open competition and the selection in forty five percent of seats shall be made from the merit reserved for the communities and individuals pursuant to sub-Rule (2).

(2) The seats of scholarship shall be distributed on the basis of the following percentage by considering the reserved forty five percent seats pursuant to sub-Rule (1) as cent percent: -

- (a) Women - Thirty three percent,
- (b) *Dalit* - nine percent,
- (c) *Aadibasi Janajati* - Fifteen percent,
- (d) *Khas Arya* - Seventeen Percent,
- (e) *Madhesi* - twelve percent,
- (f) *Tharu* - four percent,
- (g) Muslim - two percent,



[Handwritten signature]



- (h) Person from backward area - four percent
- (i) Person with Disabilities - Two percent,
- (j) Family of Martyrs, family of Enforced Disappeared Persons, family of injured warriors and victims of conflict - two percent,

(3) Out of thirty three percent seats reserved for women pursuant to Clause (a) of sub-Rule (2), three percent seats shall be reserved for women of *Dalit* community and two percent seats shall be reserved for women of Muslim community.

(4) Out of twelve percent seats reserved for the *Madhesi* community pursuant to Clause (e) of sub-Rule (2), three percent seats shall be allocated to the persons belonging to the *Madhesi Dalit* community.

(5) Notwithstanding anything contained elsewhere in this Rule, in the reserved seat, in case there is no candidate who has passed class six to the SEE examination to be held at the end of class ten of secondary level from a community school, the candidate from the same community who has passed the examination to be held at the end of class ten from other schools within Nepal shall be selected.

(6) In case women of the *Dalit* community and women of the Muslim community are not available in the seats reserved for the concerned community pursuant to sub-Rule (3), women of other communities shall be selected in such seats.



[Handwritten signature]



(7) In case persons of *Madhesi Dalit* community are not available in the seat reserved for the concerned community pursuant to sub-Rule (4), other persons of the *Madhesi* community shall be selected in such seat.

(8) In determining the percentage in accordance with this Rule, in case the number comes after the decimal point, it shall be done as following: -

- (a) One more seat be added to the highest scorer after the decimal point;
- (b) One more seat be added to the community having the candidate leading in the open merit list in case the number after the decimal point is equal.

For example, In determining the percentage, in case of 5.5 percent for women and 5.2 percent for persons with disabilities, six seats shall be preserved for women and five seats for persons with disabilities. In case of 5.5 percent for women and 5.5 percent for persons with disabilities, one seat shall be added for the community having the candidate leading in the open merit list.

(9) In selecting candidates in scholarships received from foreign countries or educational institutions in accordance with this Rule, candidates from both the open and reserved groups shall be selected to the extent possible.

(10) In case seat is not available in any year for open or any group of reservation due to insufficiency of the number after the



[Handwritten signature]



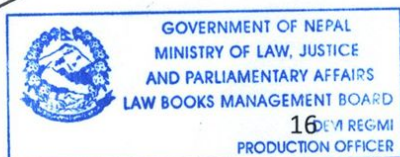
decimal point pursuant to sub-Rule (9), the number of such group in such year shall be added to the next year.

(11) In case of non-receipt of application in the seat reserved for any group or if no candidate can be selected, the seat allocated to such group shall be automatically transferred to open group.

21. Recommendation to be submitted: (1) A person willing to be a candidate in the reserved group shall submit the recommendation made by the following entity proving that he/she belongs to such group: -

- (a) The families of the martyrs, the families of the enforced disappeared, the families of the injured warriors and the persons belonging to the group of victim of conflict - from the concerned District Administration Office;
- (b) Persons with disabilities, *Dalits*, *Adivasi Janajatis*, *Khas Arya*, *Madhesi*, *Tharu*, Muslims and people from backward areas - from the concerned Local Level;
- (c) A person who has studied in a community school with a certificate of the concerned school proving the study in a community school - from the Local Level.

(2) While submitting a recommendation of the concerned Local Level pursuant to Clause (b) of sub-Rule (1) by a person from a backward area, it shall have been proved at the time of application that he/she is permanently residing in such place and such person



shall also submit the certificate of Nepali citizenship obtained from the concerned district.

(3) A person with injury or disability, shall, in addition to the recommendation pursuant to Clause (a) and (b) of sub-Rule (1), submit an application along with the recommendation from the registered physician that he/she is able to study the subject.

22. **Bond:** (1) A student who undertakes studies or training in undergraduate, postgraduate level and higher than that, upon being selected in scholarships, shall have to make a bond in the format pursuant to Schedule-6 with the Commission before undertaking study or training.

(2) The concerned educational institution shall annually submit to the Commission the details of the result obtained in the examination by the student studying on scholarship pursuant to sub-Rule (1).

(3) The educational institution shall provide to the Commission the details pursuant to sub-Rule (2) within seven days of the completion of the study of the student studying on scholarship.

(4) Prior to the commencement of this Regulation, in case any candidate has entered into a bond with the Ministry of Government of Nepal responsible for the issues related to Education or any University or any Academy, such bond shall remain in force till the period mentioned in such bond.

(5) In case a person is serving in accordance with the bond upon having been nominated and studied on scholarship, he/she may



[Handwritten signature]



be a candidate in the examination to be taken by the Public Service Commission or any other government institution after the completion of more than one year of service in accordance with the bond.

(6) In case the candidate pursuant to sub-Rule (5) has passed such examination and has joined government service, the period of service rendered in such service shall be added to the service in accordance with bond.

23. Determination of Fees: (1) The Commission shall, on the recommendation of the Committee, determine the tuition fees for all disciplines and programs of medical education.

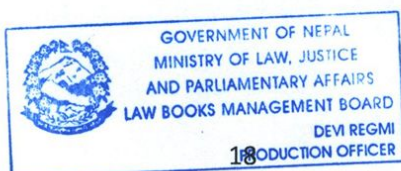
(2) The fees to be charged for the subjects of nursing, *ayurveda* and other medical education pursuant to Clause (c) of sub-Section (2) of Section 18 of the Act shall be as determined by the commission in consultation with the educational institution concerned.

Chapter- 6

Curriculum, Accreditation and Teaching Methods

24. Curriculum, Teaching Methods and Degrees: Subject to the criteria approved by the Commission relating to the basic curriculum, teaching methods and degrees of different levels and subjects of medical education, universities or institutes shall have to determine their curriculum, teaching methods and degrees.

25. Accreditation: (1) Unless a separate body is constituted to carry out works related to accreditation pursuant to sub-Section (1) of section 15 of the Act, the works related to accreditation shall be carried out



by the Directorate of Standards and Accreditation and the following Medical Education Accreditation Committee shall be formed to assist the directorate in works related to accreditation:-

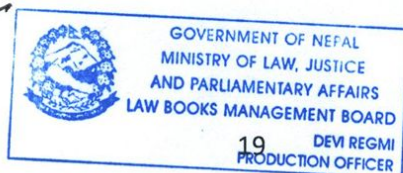
- (a) Director, Directorate of Standards and Accreditation – Convener;
- (b) Registrar, Nepal Medical Council – Member;
- (c) A person nominated by the Committee from among the Deans of the University - Member;
- (d) A person nominated by the committee from among the Deans of the Academy – Member;
- (e) A person nominated by the Committee from among the Chairpersons of professional councils including Nepal Medical Council, Nepal Nursing Council – Member;
- (f) Head of Division (In-Charge of Accreditation), University Grants Commission – Member;
- (g) Senior Officer, Directorate of Standards and Accreditation - Member-Secretary.

(2) In case an educational institution desires to have its educational programs accredited, it shall submit an application to the Directorate of Standards and Accreditation in the format referred to in Schedule-7.

(3) In relation to whether or not the institution applying pursuant to sub-Rule (2) has fulfilled the criteria in accordance with



[Handwritten signature]



the Act, the committee pursuant to sub-Rule (1) may conduct study on its own or by experts of related subject and conduct on-site inspection as required.

(4) The Medical Education Accreditation Committee shall recommend to the Directorate of Standards and Accreditation to accredit educational program of educational institution if it deems it reasonable to accredit such program pursuant to sub-Rule (3).

(5) The Directorate of Standards and Accreditation may, on the basis of the recommendations received pursuant to sub-Rule (4), accredit one or more educational programs of the educational institution concerned.

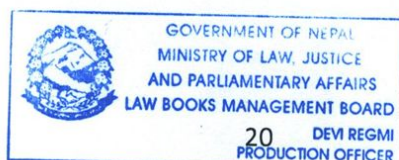
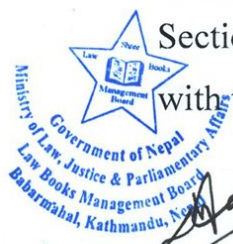
(6) In case it is found that the educational institution conducting the accredited educational program in accordance with this Rule has conducted such program contrary to the Act, this Rule and the prevailing law, the Directorate of Standards and Accreditation may at any time revoke such accreditation.

Provided that before revoking such accreditation, the concerned educational institution shall be provided a reasonable opportunity an opportunity to submit its explanation.

Chapter - 7

Organization Structure and Scope

26. **Formation of the Directorate:** (1) Pursuant to sub-Section (2) of Section 28 of the Act, the Directorate and the Board shall be formed with the Director as the Head.



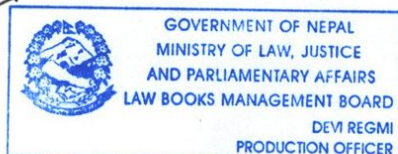
(2) The organizational structure of the Directorate and the Board and other arrangements relating thereto such shall be as approved by the Commission.

27. **Functions, Duties and Powers of Directorate of Standards and Accreditation:** In addition to the functions, duties and rights mentioned elsewhere in the Act and this Regulation, the functions, duties and powers of the Directorate of Standards and Accreditation shall be as follows: -

- (a) To prepare minimum standards of infrastructure required for the establishment of educational institutions and operation of educational programs;
- (b) To set minimum standards for qualifications of teacher;
- (c) To work on teaching methods and technology;
- (d) To prepare standards for evaluating the quality of medical education;
- (e) To work on the accreditation of programs of universities and academies conducting medical education;
- (f) To prepare standards of institutions, curriculum, quality, etc. in the field of medical education;
- (g) To issue permits to persons wishing to pursue higher level trainings in medical education, including abroad study and fellowships;



[Handwritten signature]



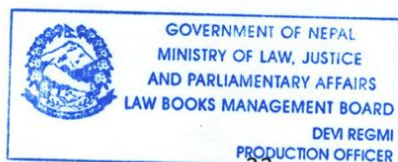
- (h) To implement the decision of the Commission or Committee.

28. Functions, Duties and Powers of Directorate of Planning, Coordination and Academic Advancement: The functions, duties and powers of the Directorate of Planning, Coordination and Academic Advancement shall be as follows: -

- (a) To work on the formulation of the annual plan and program of the Commission;
- (b) To carry out works related to periodic assessment, projection and planning of supply of manpower required for the National Health Service and Medical Education System;
- (c) To coordinate with health institutions and educational institutions for the supply and utilization of manpower related to medical education in accordance with the approved plan;
- (d) To carry out works related to necessary study, research and promotion for the improvement of the quality of medical education;
- (e) To work for the development and use of information technology used for medical education;
- (f) To formulate a master plan for medical education and submit it to the Committee;



[Handwritten signature]



- (g) To carry out works related to monitoring and evaluation work or cause to do so;
- (h) To implement the decisions of the Commission and the Committee.

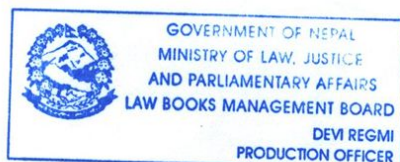
29. Functions, Duties and Powers of the Examination Directorate:

The functions, duties and powers of the Examination Directorate will be as follows: -

- (a) To conduct and manage Integrated Entrance Examinations for undergraduate, postgraduate and higher level in medical education;
- (b) To prepare policy and standards related to entrance examination, student admission, student evaluation and final examination and submit it to the Committee;
- (c) To develop and implement necessary technology related to examination;
- (d) To develop and implement a matching system for student admissions;
- (e) To make a bond with the students selected for the scholarship regarding the terms and conditions of study;
- (f) To create an integrated annual academic calendar;
- (g) To work for the determination of subject-wise minimum marks for foreigners who want to study higher education in educational institutions of Nepal;



[Handwritten signature]



- (h) To form sub-committees as required for conducting examinations;
- (i) To implement the decisions of the Commission and the Committee.

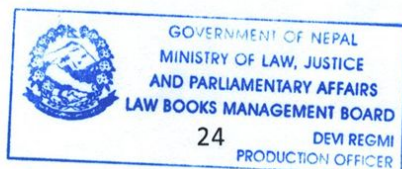
30. **Formation of National Board of Medical Specialties:** (1) The formation of National Board of Medical Specialties shall be as follows: -

- (a) Director, National Board of Medical Specialties – Chairperson;
- (b) Two persons nominated by the Committee from among the Deans of Universities and Academies – Member;
- (c) Registrar, Nepal Medical Council – Member;
- (d) One woman nominated by the Committee from among the eminent experts in medical education – Member;
- (e) Joint Secretary, Ministry of Government of Nepal responsible for the issues related to health – Member;
- (f) Senior Officer, National Board of Medical Specialties - Member-Secretary.

(2) The term of office of a member nominated pursuant to Clause (b) and (d) of sub-Rule (1) shall be four years and he/she may be re-nominated.



[Handwritten signature]



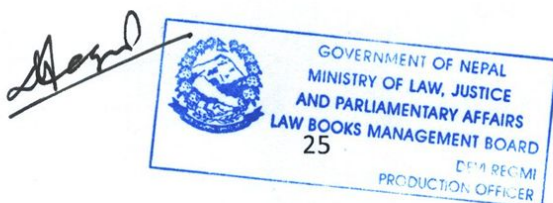
(3) Notwithstanding anything contained in sub-Rule (2), in case the nominated member does not conduct in accordance with his/her position or does not fulfill the responsibility, the Committee may remove him/her from the post of member at any time.

Provided, that he/she shall not be deprived of an opportunity to submit explanation before such removal.

(4) Notwithstanding anything contained in sub-Rule (2), in case the member pursuant to Clause (b) of sub-Rule (1) is no more holding his/her office at the time of nomination, his/her term of office shall automatically terminate and the nomination in the vacant post shall be made by following the procedure pursuant to the same Clause.

31. Functions, Duties and Powers of National Board of Medical Specialties: The functions, duties and powers of National Board of Medical Specialties shall be as under: -

- (a) To work on the preparation of curriculum for new programs of specialties in the clinical field of medical education;
- (b) To conduct specialties programs in the health institutions which have completed the infrastructure;
- (c) To identify institutions and faculty conducting training on new programs of specialties in clinical disciplines;
- (d) To prepare a list of seats, faculty, supervisors and participants for study in the clinical disciplines of specialties and submit it to the Committee;



- (e) To conduct examinations of the National Board of Medical Specialties subject to the standards prescribed by the Commission or cause to do so;
- (f) To formulate and implement monitoring and evaluation system;
- (g) To consult with national and international organizations regarding medical specialties and to inform the Committee thereof;
- (h) To implement the decision of the Commission or Committee.

32. Functions, Duties and Powers of the Director: (1) The functions, duties and powers of the Director shall be as follows:-

- (a) To prepare annual plan and program of the Directorate or Board and submit it to the Committee through member- secretary;
- (b) To prepare a proposal and submit it to the committee on the matter to be decided by the committee;
- (c) To prepare and implement an implementation plan for the implementation of the decisions made by the Commission and the Committee;
- (d) To prepare and implement a monitoring plan;
- (e) To do other work delegated by the Commission, Committee and Vice-Chairperson.



[Handwritten signature]



(2) The remuneration and other facilities of the Director shall be as prescribed by the Government of Nepal.

33. Functions, Duties and Powers of Member-Secretary: In addition to the functions, duties and powers mentioned in the Act, the functions, duties and powers of the Member-Secretary under the general direction and control of the Vice-Chairperson shall be as follows:-

- (a) To conduct the day-to-day administrative work of the Commission;
- (b) To prepare a proposal on the subject to be decided by the Committee and submit it to the Committee;
- (c) To make necessary coordination for the implementation of the decisions made by the Commission and the Committee;
- (d) To manage the staff of the Commission and to carry out other managerial functions;
- (e) To carry out the work related to the internal control system, good governance and accountability in the functioning of the Commission;
- (f) To carry out the financial administration of the Commission;
- (g) To conduct internal and final audit of the Commission and to carry out work related to settlement of unsettled amount and expense support or cause to be done so;



[Handwritten signature]



- (h) To perform contract service work for students studying on scholarship;
- (i) To implement the instructions received from the Government of Nepal;
- (j) To do other work delegated by the Commission, Committee and Vice-Chairperson.

Chapter - 8

Institutional Accountability and Academic Calendar

34. Responsibilities of the Educational institution: The responsibility of the educational institution conducting medical education related programs shall be as follows -

- (a) To play the role of expedient facilitator of teaching-reading of all services by including the district hospital and other hospitals of the Government of Nepal and to construct its own residential building near the hospital for such purpose;
- (b) To operate free mobile health services with specialist services covering all sectors as a social accountability;
- (c) To provide quality education by fulfilling the minimum standards prescribed by the Medical Education Commission and to provide quality services in the hospital with the prescribed seat capacity;
- (d) To bring into use the free beds prescribed in accordance with the prevailing law in a transparent manner;



[Handwritten signature]

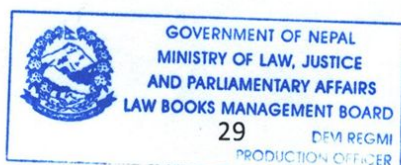


- (e) To provide expert services in the thematic field of study in its educational institution and to arrange necessary equipment;
- (f) To fully comply with the standards and fee arrangements of all levels and disciplines prescribed by the Commission;
- (g) To fulfill the responsibility of completing the studies of the students studying before the closure in coordination with the concerned university in case of closure of the educational institution which fails to meet the standards;
- (h) To provide manpower with expert services required in case of demand from the Commission;
- (i) To protect the environment by proper management of waste emitted from the concerned educational institution;
- (j) To publish annually at least one journal of the year with research articles;
- (k) To form a social scrutiny committee consisting of officials other than the departmental head; conduct annual social scrutiny and make the report public.

35. **Academic Sessions and Academic Calendar:** (1) The Commission shall determine the academic session and integrated annual academic calendar for various disciplines and programs of medical education in coordination with universities, academies, councils and educational institutions.



[Handwritten signature]



(2) University, academy, council and educational institution shall conduct their programs in accordance with the prescribed academic session and integrated annual academic calendar prescribed in accordance with sub-Rule (1).

Chapter - 9

Conduct and Code of Conduct for Officials, Teachers and Students

36. Conduct of Officials operating the Educational Institution: (1)

The conduct of the Vice-Chancellor, Registrar, Rector, Dean, Assistant Dean and Manager of the University and the Academy shall be as follows: -

- (a) Not to invest in educational institutions;
- (b) To submit the property details to the concerned university in the format prescribed by the prevailing law within sixty days after the end of each financial year and the university to make arrangements for keeping such details safe;
- (c) To follow the professional code of conduct issued by the working institution or the official body of such institution.

(2) The Committee may draw the attention of the officials who do not follow the conduct pursuant to sub-Rule (1).

(3) In case the official of any educational institution or public educational institution has invested in any other educational institution contrary to Clause (a) of sub-Rule (1), the educational



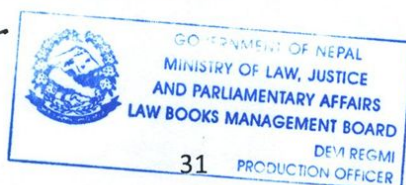
institution or regulatory body shall provide the Commission information of such in the format prescribed by the Commission.

37. Code of Conduct for Teachers, Trainers and Staff: The teachers, trainers and staff of institution providing medical education shall observe the following code of conduct:-

- (a) To work only in the educational institution assigned to him/her;
- (b) To be present in person and prevent to negatively affect the patient's feelings while conducting experimental work for the students;
- (c) To be prepared to provide medical services in times of disaster or emergency;
- (d) To inform the relatives of the patients regarding the treatment of the patients being treated in the hospital of their educational institution.

38. Code of Conduct to be followed by student: Student shall follow the following code of conduct: -

- (a) To act responsibly towards the patient who comes to the hospital;
- (b) To preserve various instruments and medicinal materials,
- (c) To actively participate in health related camps;
- (d) To treat everyone politely and respectfully;
- (e) To follow other codes of conduct determined by the educational institution.



Chapter - 10

Miscellaneous

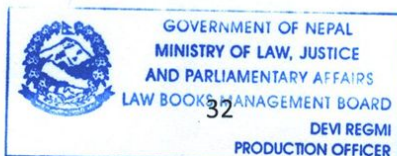
39. **Educational Institutions may be merged:** (1) In case two or more educational institutions under any University desire to merge in accordance with the standards approved by the Commission, the concerned University may merge then.

(2) The Commission may give approval in case two or more educational institutions under different universities desire to be merged in accordance with the standards approved by the Commission.

(3) In case any educational institution is merged with another educational institution pursuant to sub-Rule (1) or (2), the merged educational institution and the faculty, teachers, staff and students under it shall be of the acquirer.

(4) In case any agreement has been reached on the merger of such educational institution with respect to the movable, immovable property, loan and other liabilities of the merged educational institution in accordance with this Rule, it shall be accordingly, and in case of no agreement is made, it shall be automatically transferred to the acquirer educational institution.

40. **To provide community based education and medical services:** (1) Every university, academy or other educational institution shall provide community oriented education and medical services in at least one district specified by the Ministry of the Government of Nepal responsible for the issues related to Health.



(2) While conducting community oriented education pursuant to sub-Rule (1), such university, academy or other educational institution shall conduct public awareness program on public health, nutrition program, prevention of infectious diseases, basic health and other issues.

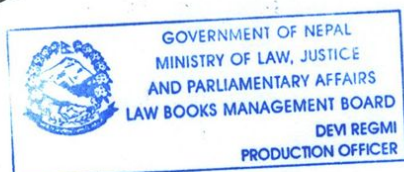
(3) While providing medical services to the community pursuant to sub-Rule (1), such university, academy or other educational institution shall have to operate the basic health services and specialist health services specified by the Ministry of the Government of Nepal responsible for the issues related to Health.

41. Monitoring: (1) The Committee may conduct monitoring of administrative, technical and other matters of universities, academies and educational institutions conducting medical education programs or cause to be done so.

(2) The Committee may form a sub-committee with experts as required to monitor pursuant to sub-Rule (1).

(3) The monitoring sub-committee or the monitoring person shall use the monitoring tools determined by the Commission and shall submit its written report to the Committee within seven days after the completion of monitoring.

(4) The committee may give necessary instructions to the concerned educational institution on the basis of the report pursuant to sub-Rule (3).

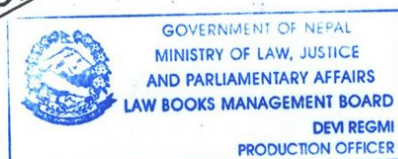


(5) It shall be the duty of the officials of the concerned university, academy and educational institution to follow the instructions pursuant to sub-Rule (4).

42. Classification of Educational institutions: (1) Educational institutions providing medical education on the basis of following shall be classified into three categories, namely, "A", "B" and "C":-

- (a) Number of seats and stream of study;
- (b) Services rendered to the public;
- (c) Physical infrastructure (land and building, and furniture);
- (d) Connected equipment and its adequacy;
- (e) Number and qualifications of the faculty;
- (f) Free service;
- (g) Condition of operated hostel and provision of food;
- (h) Conditions of use of hospital beds;
- (i) Work done in the field of research by the educational institution;
- (j) Condition of fulfilling social accountability.

(2) In order to evaluate the infrastructures mentioned in sub-Rule (1), the Commission shall issue an evaluation guideline with index and numerical weightage.



(3) The Commission shall evaluate the educational institutions by conducting on-site inspection and monitoring by an expert team.

(4) The score of the evaluation shall be full marks of one hundred and the one who gets ninety percent or more marks from the evaluation shall have "A" category, the one who gets marks from eighty to ninety will get "B" category and the one who gets seventy to eighty marks will get "C" category.

(5) Each educational institution shall self-assess its institution and submit such details to the Commission.

(6) The Commission shall make public the information of classification of educational institution pursuant to sub-Rule (1) and issue a certificate revealing category to the concerned educational institution.

43. **Giving lump sum Grants to Public Educational institutions:** The Government of Nepal shall provide lump sum grants to public educational institutions for conducting undergraduate and postgraduate studies in public educational institutions.
44. **Levels, Subjects and Programs of Medical Education:** Levels, subjects and programs under medical education shall be as mentioned in Schedule - 8.
45. **To be as Sponsorship:** Notwithstanding anything contained elsewhere in this Regulation, in case of students studying under the sponsorship of any institution or person in any university, academy or other educational institution, it shall be as mentioned in the same sponsorship.



46. **Delegation of Authority:** The Commission and the Committee may delegate some of the authorities vested in it in accordance with this regulation to any official or subordinate body or employee of the Commission as required.
47. **Alterations in the Schedule:** The Ministry of the Government of Nepal responsible for the issues related to Education may, by publishing a notice in the Nepal Gazette, bring alteration in the schedule as required.



[Handwritten signature]



Schedule-1

(Related to sub-Rule (2) of Rule 6)

Format of Application for Letter of Intent

Date:

Medical Education Commission,

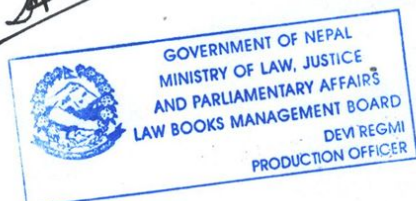
Kathmandu.

Subject: Regarding the letter of intent.

In order to obtain the letter of intent for the establishment of an educational institution for conducting education program in Province, District,, Metropolitan City / Sub-Metropolitan City / Municipality / Rural Municipality, Ward No., I do hereby submit this application along with the documents and details, four copies of financial and technical proposals and the original bank voucher of Rs. deposited for the application fee.



A handwritten signature in blue ink.



Applicant

Signature:

Name surname:

Position:

Phone No.:

Schedule-2

(Related to sub-Rule (2) of Rule 6 and sub-Rule (2) of Rule 7)

Fee Arrangements

(1) Application Fee for Letter of Intent:

- (a) MBBS program: One Million Rupees for domestic investment and Two Million Rupees for foreign investment,
- (b) BDS program: Five Hundred Thousands Rupees for domestic investment and One Million Rupees for foreign investment.
- (c) Other programs: Two Hundred Thousands Rupees for domestic investment and Five Hundred Thousands Rupees for foreign investment per program.

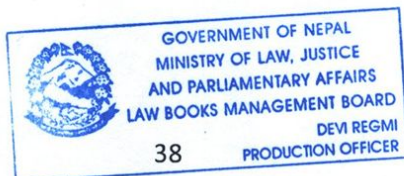
Provided that, the application fee shall not be levied for the new educational program required for specialized services and for the educational institution established in the area and location prioritized by the Government of Nepal.

(2) Renewal Fee for Letter of Intent:

- (a) MBBS program: Five Hundred Thousands Rupees for domestic investment and One Million Rupees for foreign investment,
- (b) BDS program: Two Hundred Thousands Rupees for domestic investment and Five Hundred Thousands Rupees for foreign investment.
- (c) Other programs: One Hundred Thousands Rupees per program for domestic investment and One Hundred Thousands Rupees for foreign investment.



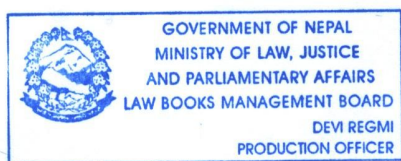
[Handwritten signature]



Provided that, the application fee shall not be levied for the new educational program required for specialized services and for the educational institution established in the area and location prioritized by the Government of Nepal.



A handwritten signature in blue ink, slanted upwards to the right.



Schedule-3

(Related to sub-Rule (1) of Rule 8)

Format of application for affiliation recommendation

Date:

Medical Education Commission,

Kathmandu.

Subject: Regarding Recommendation for Affiliation.

Since this institution has, upon receiving a letter of intent from the Medical Education Commission to operate educational program on in Province, District, Metropolitan City / Sub-Metropolitan City / Municipality / Rural Municipality, Ward No.; fulfilled all the terms and conditions as well as meeting standards mentioned in the "National Medical Education Act, 2075 and National Medical Education Regulations, 2077" and the Letter of Intent, I do hereby submit this application for receiving Recommendation of Affiliation by attaching relevant documents and proofs, four copies of self-assessment reports including a bank voucher of Rs. deposited for application fee.

Details

1. Name of Institution:
2. Institution Registration No.:
3. Date of Registration of Institution:



[Handwritten signature]

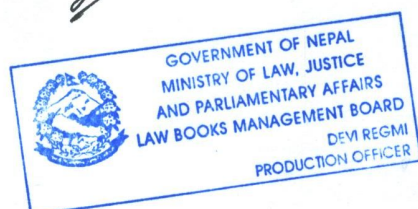


4. Body to register Institution:
5. Permanent Account No.:
6. Name of Educational institution:
7. Location for establishment of Educational institution:
8. University providing consent for Affiliation:

Seal of
Institution



[Handwritten signature]



Applicant

Signature:

Name surname:

Schedule-4

(Relating to sub-rule (3) of rule 10)

Verification Checklist Form of Monitoring

Outcome-1	Educational institute infrastructure developed as per plan and standards
output-1	Land
output-2	Playground and open space
output-3	Building: structure/structural strength/person with disability friendly
output-4	Floor area
output-5	distribution of floor area
output-6	Educational materials/Equipment
output-7	Transportation
Outcome-2	Hospital/health institution developed as per plan and standards
output-1	Land
output-2	Parking and open space
output-3	Building: structure/structural strength/ person with disability friendly
output-4	Floor area
output-5	Distribution of floor area
output-6	Hospital materials/Equipments
output-7	Transportation
output-8	Waste disposal and Environmental Impact

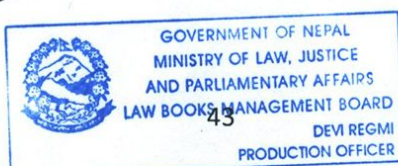
Ministry of Law, Justice & Parliamentary Affairs
Government of Nepal
Law Books Management Board
Babarmahal, Kathmandu, Nepal

[Signature]



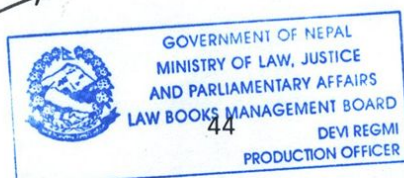
	Assessment/Initial Environmental Examination
Outcome-3	Geographical distribution of medical University/Academy/College
output-1	Distribution of health professional institutes (medical/dental/nursing etc.)
output-2	Distribution of level of study (bachelor/masters etc.)
output-3	Distribution of subject disciplines (pharmacy/nursing/medicine etc.)
Outcome-4	Governance of institute
output-1	Medical education delivered as per standards and protocols
output-2	Quality education assurance system strengthened
output-3	Legal status of the institute/academy
output-4	Financial governance and mechanisms
output-5	Human resource management (staff and faculty)
Outcome-5	Coordination/collaboration-council, university, local govt. private
output-1	Improved cooperation between professional councils
output-2	Improved cooperation between universities/academies
output-3	Improved cooperation between universities/academies
Outcome-6	Student Admission/Entrance

Ministry of Law, Justice & Parliamentary Affairs
Government of Nepal
Law Books Management Board
Babarmahal, Kathmandu, Nepal



output-1	Tuition fee regulated
output-2	Other fees regulated
output-3	Payment plan and installments
output-4	Social/Bank financing system to needy students
output-5	Entrance examination protocol followed
output-6	Distribution of students intake as per law (reservation)
output-7	Scheme of admission (self-support/partial/full scholarship)
Outcome-7	Curriculum followed
output-1	Number of courses (level wise)
output-2	Number of courses (subject wise)
output-3	Revision of curriculum
output-4	Curriculum evaluation unit established
Outcome-8	Calendar of operation
output-1	Uniformity of course commencement (all levels)
output-2	Completion of course as per schedule
output-3	Teaching hours followed
output-4	Teaching plan followed
output-5	Schedule of examination (internal/external) followed
output-6	Implementation of curriculum assured (content)
Outcome-9	Faculties/human resources


 Ministry of Law, Justice & Parliamentary Affairs
 Law Books Management Board
 Babarmahal, Kathmandu, Nepal



output-1	Number of faculties (as per level and course)
output-2	Qualification of faculty (as per level and course)
output-3	Faculty development training
output-4	Retention of faculty assured
output-5	Faculties involved in research work/publications
Outcome-10	Student welfare/extra-curricular/discipline/counseling
output-1	Social Counseling unit established
output-2	Academic Counseling unit established
output-3	Sports activities and facilities
output-4	Annual/Social functions
output-5	Academic tours/visit/observation
output-6	Students' participation in welfare/extra-curricular
Outcome-11	Social responsibility
output-1	Health/Medical camp
output-2	Disaster and Emergency response and preparedness
output-3	Health education/Counseling

Ministry of Law, Justice & Parliamentary Affairs
Government of Nepal
Law Books Management Board
Babarmahal, Kathmandu, Nepal



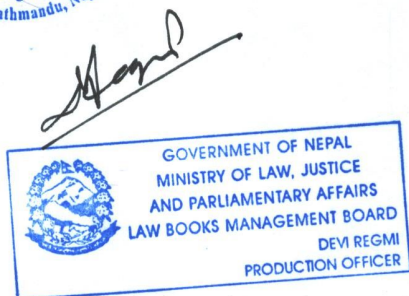
Schedule-5

(Relating to clause (b) of sub-rule (1) of rule 16)

Score for Remote Areas

- (a) 2 marks per annum for working in place of class "A"
- (b) 1.5 marks per annum for working in place of class "B"

Note: As mentioned above, for the purpose of giving the marks of class "A" and "B", the area included in the geographical area "A" and "B" in the prevailing law of the Federal Civil Service shall be considered.



Schedule-6

(Rule 22 relating to sub-rule (1))

Bond

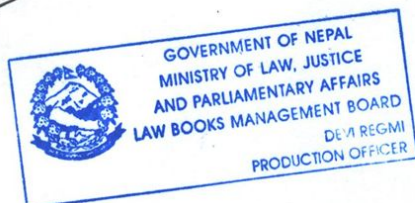
Since I,, grand-son/grand-daughter of, son/daughter of, a permanent residence of District, Municipality/Rural Municipality, Ward no....., and, born on the date of, have been selected by Medical Education Commission on a free /partial/fee scholarship from Institution/country for study the subject of, I will do all the work that needs to be done in accordance with the Act and this Regulation after the completion of such study/training. In case I fail to do so, I shall pay double the amount paid by the student who pays the full fee to the Educational institution where I studied. In case I failed to pay the amount, I have my consent to recover such amount from my household assets as government due, I hereby submit it to the Education Commission through

Right	Left
-------	------

Thumb impressions



[Handwritten signature]



Scholarship recipients,

Signature:

Name surname:

Permanent Address:

Contact Address:

Telephone No.:

Schedule-7

(Related to sub-Rule (2) of Rule 25)

Form of application to be submitted to the Commission for Accreditation of Educational Program

Date:

Directorate of Standards and Accreditation,
Medical Education Commission,
Kathmandu.

Subject: Regarding Accreditation of Program.

Since educational program run by this Educational Institution is creditable by fulfilling the conditions and criteria related to Accreditation in accordance with National Medical Education Act, 2019 and National Medical Education Regulation, 2020; I do hereby submit this application for the arrangement to accredit, attaching the following details and documents, and four copies of self-assessment reports including the original bank voucher of Rs. as an application fee.

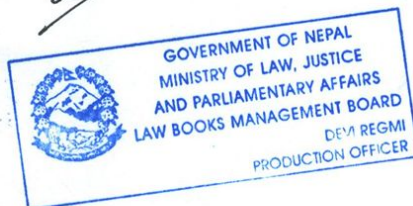
Details

Name of Institution:

Name of Educational Institution:



[Handwritten signature]



Educational Program applied for accreditation:

Objectives of the Educational Institution:

Assessment of Student:

Number of Students:

Academic Manpower and Number of Staffs:

Educational Resources:

Program Evaluation Process:

Managerial Good governance:

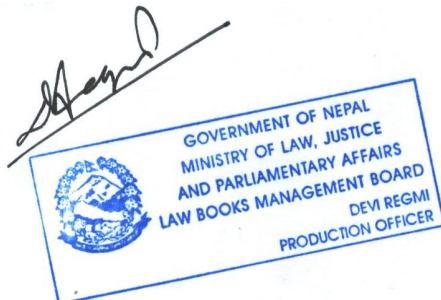
Updated Renewal:

Applicant

Signature:

Name surname:

Position:



Schedule-8

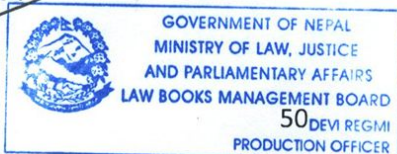
(Related to Rule 44)

Levels, subjects and programs of medical education

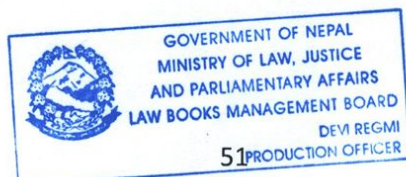
(A) Subjects and Programs of Postgraduate Level

MD Anesthesiology
MD Dermatology
MD Internal Medicine
MD Obstetrics and Gynecology
MD Ophthalmology
MD Pediatrics
MD Psychiatry
MD Radiodiagnosis
MD Community Medicine
MD Biochemistry
MD Clinical Pharmacology
MD Clinical Physiology
MD Forensic Medicine
MD Microbiology
MD Pathology
MS Clinical Anatomy
MS General surgery
MS Orthopedics

Ministry of Law, Justice & Parliamentary Affairs
Law Books Management Board
Babarmahal, Kathmandu, Nepal



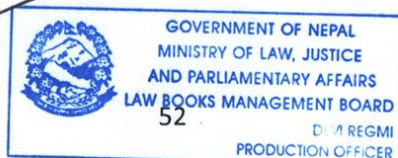
MD Radiation Oncology
MD General Practice & Emergency Medicine
MD/MS Otorhinolaryngology
MD <i>Aryurveda (Kayachikitsa)</i>
M.Phil. Clinical Psychology
M.Sc. Clinical Microbiology
M.Sc. Clinical Biochemistry
M.Sc . MIT
M.Sc.in Public Health/MPH Programs
M.Sc . Nursing Community Health Nursing
M.Sc Nursing Psychiatric Nursing
M.Sc Nursing Maternal Health Nursing
M.Sc . Nursing Child Health Nursing
M.Sc Nursing Medical Surgical Nursing
M.Sc in Human Anatomy
M.Sc in Human physiology
M.Sc in Medical Bio chemistry
M.Sc in Medical Microbiology
M.Sc in Pharmacology
MD Hospital Administration
M. Pharmacy



M. Optometry
MN (Women Health Development)
MN (Adult Nursing)
MN (Pediatric Nursing)
MN (Psychiatric Nursing)
MDS Orthodontics and Dentofacial Orthopaedics
MDS Oral Pathology
MDS Periodontology and Oral Implantology
MDS Prosthodontics
MDS Oral and Maxillofacial Surgery
MDS Conservative Dentistry and Endodontics
MDS Pedodontics and Preventive Dentistry
MD Oral Medicine and Radiology
MD Public Health Dentistry

DM/MCH

DM CARDIOLOGY
DM GASTROENTEROLOGY
DM HEPATOLOGY
DM MEDICAL ONCOLOGY
DM NEPHROLOGY
MCh NEUROSURGERY
MCh PLASTIC & RECONSTRUCTIVE SURGERY



MCh UROLOGY
MCh SURGICAL GASTROENTEROLOGY
DM NEUROLOGY
DM DIABETES & ENDOCRINOLOGY
DM PULMONARY , CRITICAL CARE & SLEEP MEDICINE
MCh THORACIC & VASCULAR SURGERY
DM CRITICAL CARE & EMERGENCY
DM NEONATOLOGY

(B) Subjects and Programs of Graduate Level

S. N.	Subjects
1	Bachelor of Medicine Bachelor of Surgery
2	Bachelor of Dental Surgery
3	Bachelor of Public Health
4	BNS
5	B Sc. Nursing
6	Bachelor of Midwifery Science
7	Bachelor of Pharmacy
8	Bachelor of Physio Therapy
9	Bachelor of Optometry



Handwritten signature



10	Bachelor of Perfusion Technology
11	BSc. Medical Imaging Technology
12	BSc. Medical Lab Technology
13	Bachelor of <i>Ayurvedic</i> Medicine and Surgery
14	Bachelor of Audiology and Speech Language Pathology

(C) Programs of National Board of Medical Specialties

NBMS – Speciality
NBMS - Sub Speciality



Handwritten signature
July 08, 2022

